



# KAMAS CITY CONDITIONAL USE PERMIT APPLICATION

Property Owner \_\_\_\_\_

Date \_\_\_\_\_

Applicant (if other than owner) \_\_\_\_\_

Fee Paid \_\_\_\_\_

Address \_\_\_\_\_

Received By \_\_\_\_\_

Phone \_\_\_\_\_

Land Serial No. \_\_\_\_\_

**FEE SCHEDULE:** \$150.00 for this Conditional Use Permit Application in any zone. This fee includes the cost of advertising the Public Hearing held by the Kamas City Planning Commission and City Council.

NOTE: The Applicant must submit a plat map from the City Planner or County Recorder's Office which accurately describes the property being considered and a detailed site plan, showing uses, buildings, and structures. (see instructions on back)

\_\_\_\_\_ Plat Map received

\_\_\_\_\_ Site Plan Received

Present Zoning of Property: \_\_\_\_\_

Present Use of Property \_\_\_\_\_

Acreage of Property: \_\_\_\_\_

Project Name (if applicable): \_\_\_\_\_

Proposed Conditional Use of Property: \_\_\_\_\_

**Signed:** \_\_\_\_\_  
(Owner/Petitioner)

**Date:** \_\_\_\_\_

**I authorize \_\_\_\_\_ to act as my representative in all matters relating to this application.**

Planning Commission scheduled to hear this application for conditional use on:  
Date: \_\_\_\_\_ Decision of Commission: \_\_\_\_\_  
City Council:  
Date: \_\_\_\_\_ Decision of Council \_\_\_\_\_

\_\_\_\_\_  
**Owner**

\_\_\_\_\_  
**Agent as authorized by owner**

**APPLICATION CHECKLIST WHERE APPLICABLE:**

- \_\_\_\_\_1. The Applicant must submit a plat map (or copy of Subdivision Plat) from the City Planner or County Recorder’s Office which accurately describes the property being considered.
- \_\_\_\_\_2. Detailed site plan showing existing conditions prior to demolition, excavation , or grading of the site drawn to scale.
- \_\_\_\_\_3. Detailed site plan drawn to scale showing all of the following which may apply:
  - \_\_\_\_\_ (a) Existing structures;
  - \_\_\_\_\_ (b) North arrow and scale;
  - \_\_\_\_\_ (c) Boundary of the site, including building pad and any easements;
  - \_\_\_\_\_ (d) Topography at five foot intervals
  - \_\_\_\_\_ (e) Vegetation, landscaping (existing and proposed);
  - \_\_\_\_\_ (f) Flood plain, high water table areas, springs, seeps, ditches, canals, and wetlands;
  - \_\_\_\_\_ (g) Existing roads and fences;
  - \_\_\_\_\_ (h) Public utility facilities and proposed connections;
  - \_\_\_\_\_ (i) Proposed location of buildings and conditional use areas;
  - \_\_\_\_\_ (j) Proposed locations of roads, driveways, parking areas and other circulation features, as well as any proposed intersections with existing public streets;
  - \_\_\_\_\_ (k) Proposed finish grade;
  - \_\_\_\_\_ (l) Proposed drainage plans;
  - \_\_\_\_\_ (m) Proposed location of all site improvements such as arenas, barns, plazas, tennis courts, pools, etc.;
  - \_\_\_\_\_ (n) Proposed easements for new utility services or relocated services;
  - \_\_\_\_\_ (o) Lighting plans;
  - \_\_\_\_\_ (p) Signage plans;
  - \_\_\_\_\_ (q) Any other info requested by staff at the pre-application conference based on the nature of the project or site:

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- \_\_\_\_\_4. One set of stamped and addressed envelopes for all property owners within 1,000 feet of the perimeter of the site or lot line with their current mailing addresses as shown by the Summit County assessment rolls.
- \_\_\_\_\_5. General description of the project
- \_\_\_\_\_6. Any other information that might be helpful to the City in reviewing the proposed use.

**APPLICANT CERTIFICATION:**

I certify under penalty of perjury that this application and all information submitted as a part of this application is true, complete and accurate to the best of my knowledge. I also acknowledge that I have reviewed the City Development Code(s) and that items and checklists contained in this application are minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. I agree also to comply with any and all applicable City Development Codes in effect at this time. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that Kamas City may rescind any approval, or take any other legal or appropriate action. I also agree to allow the Staff, Planning Commission, City Council or appointed agents(s) of the City to enter subject property to make any necessary inspections thereof.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title